



2024

BOARD MEETINGS

4:00 pm

Location: Autumn Manor Community Room or on Zoom. Please call the office or go to our website for login information.

April 24, 2024

May 22, 2024

June 26, 2024

CLOSURES

Memorial Day—
May 27



Honoring and mourning the U.S. military personnel who have died while serving in the United States armed forces.

OFFICE HOURS

Monday–Thursday

8 a.m.—4 p.m.

In a safety meeting at work they asked me what steps I'd take in a fire.

Apparently, "Really big and fast ones" was the wrong answer.

Housing Authorities of the City of Washburn & County of Bayfield

Time of Year for Annual Inspections

The U.S. Department of Housing and Urban Development (HUD) requires an Annual Inspection to ensure the unit is properly maintained based on HUD's Housing Quality Standards (HQS).

Inspections are scheduled every year. Work orders are generated and completed to correct any deficiencies. Information is collected for any future large-scale projects.

Let's get started...

Walk through and prepare your unit:

1. General housekeeping—free of dirt, debris, and clutter
2. Clean appliances
3. Call in any repair needs—leaking faucets, change of light bulbs, broken doors, etc.

Tenants will be or have been notified well in advance of their inspection date.

Porch/patio Cleanliness and No Smoking Note

Please note that based on our USDA inspections last year and the response we received from them, we will be looking very hard at (cracking down on) porches/patios. Per policy:

F. Porches, Patio Areas

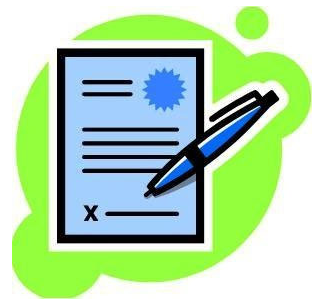
1. Porches (front and back) should be clean, swept, and free of items not normally found there.
2. Items allowed are lawn furniture, limited garden items, potted plants, and grills. Upholstered furniture is not considered lawn furniture.

Additionally, we will be looking closely for any evidence of smoking, e.g., cigarette butts, burns, ashes, AND smoke smells.

Thank you for your cooperation!

Confidential Communications and Deceased Tenant Forms

Tenants should update/complete their Confidential Communications and Deceased Tenant Unit Authorization forms. The Deceased Tenant Unit Authorization states who the tenant wants to have clear out their apartment in the case of their death. It also lists who the tenant would like their Security Deposit to go to, provided it was paid by the tenant and if there are monies left after the move out inspection. If nothing is listed, the check is made out to "The Estate of ..." or a funeral home.



Humor

1. Which month of the year is the shortest?
2. Where did the egg go for spring break?
3. What goes up when the rain goes down?

Preparation for Spring/Summer Yard Work

As thoughts turn to gardening, remember that grassy areas must be kept free of any items that will interfere with lawn care.

Flowerpots, lawn ornaments, etc. must remain off mowed areas. Flowerpots are allowed on either porch areas or in the rock/wood chip areas outside the building. Tenants may NOT dig up any lawn areas or remove rock/wood chips to plant flowers, etc.

The Housing Authority will **NOT** be responsible for any damaged items that are in or *near* mowed areas.



Rent Payments

Rent is due on the 1st of each month. Although there is a 10-day grace period, tenants who have not paid their rent will be charged a \$25 late fee on the 11th of the month.

Summer Air Conditioners

You may choose to use an air conditioner during the summer months. If you do so, please follow the instructions below:

1. Call the office before May 15th

- You must inform us that you will use an air conditioner.
- Call the office at 715-373-2653.
- You will be notified of the installation date once schedules are set.

2. Pay the \$30 Air Conditioner Seasonal Fee with your June rent.

This fee is for the entire summer season and is required to be paid in full, no matter how often or when you stop using your AC.

3. Maintenance will install your AC

Tenants are prohibited from installing or removing AC units. Only maintenance may install your air conditioner.

FoodShare: A Recipe for Good Health

You've probably heard of food stamps or SNAP (Supplemental Nutrition Assistance Program). In Wisconsin, we call the program FoodShare. The goal of this program is to stop hunger.

You can use your FoodShare benefits at most stores. You also can use them at many farmers markets, where you can buy fresh fruits and vegetables most months out of the year.

People all over Wisconsin get help from FoodShare. We help people of all ages who:

- Have low-income jobs.
- Live on a small or fixed income.
- Are retired.
- Have lost their jobs.
- Are disabled and can't work.
- Currently, the age range for members who may need to meet the work requirement is 18-52.

However, this will change starting on **October 1, 2024:**

On October 1, 2024, the age range will change to 18-54.

If a member needs to meet the work requirement to get FoodShare benefits, they will get a letter that will let them know.

Members can also start utilizing new exemptions to the work requirement as of August 14, 2023. Members may now be exempt and not need to meet the FoodShare work requirement.

Contact the Northern Income Maintenance Consortium at 888-794-5722 or visit the ACCESS website to learn more or apply.



Bayfield County Health Department

The Bayfield County Health Department is temporarily relocating to 713 Washington Ave. in Washburn due to a spring & summer construction project. Our office and water lab will be located in the old St. Louis gradeschool building next to the St. Louis Catholic Church. Parking and office access will be off 8th Street which is a one way street.

Housing Authority Contact Information

715-373-2653

Work Orders, Ext. 8

After Hours Emergencies, Ext. 7

Executive Director, Ext. 112 Accountant/Office Manager, Ext. 110 Occupancy Specialist, Ext. 111 Admin. Assistant, Ext. 113

Humor Answers: 1. May. It only has three letters. 2. New York City. 3. An umbrella.