



**HOUSING AUTHORITIES OF THE
CITY OF WASHBURN & COUNTY OF BAYFIELD**



420 EAST THIRD STREET, WASHBURN, WI. 54891
PHONE: (715) 373-2653 FAX: (715) 373-2610



This institution is an equal opportunity provider.

**AGENDA
JOINT MEETING OF BOARD OF COMMISSIONERS
HOUSING AUTHORITIES OF THE CITY OF WASHBURN AND COUNTY OF BAYFIELD
SEPTEMBER 24, 2025, AT 4:00 PM**

In-person at Autumn Manor Community Room; Washburn, Wisconsin 54891

OR

Join Zoom Meeting

<https://zoom.us/j/96158802709?pwd=V2hwSkNycW01Smx4a2pSTG5Genh1Zz09>

Meeting ID: 961 5880 2709

Passcode: 362635

One tap mobile: 1-312-626-6799

1. Call to order/roll call
2. Announcements
3. Consent agenda
 - 3a. August meeting minutes
 - 3b. Vacancy report
 - 3c. August HA funds
 - 3d. August bank account summaries and check details
 - 3e. July financials for HUD and Voucher; August financials for RD, 90, and Cable (August financials for HUD & Voucher are not yet available.)
 - 3f. Executive Director report
 - 3g. Housing Authority accomplishments
4. Open Public Discussion
5. Old business
 - 5a. Update regarding capital needs funding
 - 5b. Strategic plan update
6. New business
 - 6a. Rent increases – review and approval
 - 6b. Resolution #432 for HUD Flat Rent increases - approval
 - 6c. City of Washburn Housing Authority financial statements audit

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information must be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

Fax: (202) 690-7442; or
Email: program.intake@usda.gov

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- 6d. Budgets review for October approval
- 6e. Employee insurance – Life, health, short- and long-term disability, HSA contribution
- 7. Recommendations of items for next meeting
 - 7a. Update regarding capital needs funding
 - 7b. Strategic plan
 - 7c. Budgets approval
- 8. Date of next meeting October 22, 2025
- 9. Adjournment

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