



**HOUSING AUTHORITIES OF THE
CITY OF WASHBURN & COUNTY OF BAYFIELD**



420 EAST THIRD STREET, WASHBURN, WI. 54891
PHONE: (715) 373-2653 FAX: (715) 373-2610



This institution is an equal opportunity provider.

**AGENDA
JOINT MEETING OF BOARD OF COMMISSIONERS
HOUSING AUTHORITIES OF THE CITY OF WASHBURN AND COUNTY OF BAYFIELD
AUGUST 26, 2026, AT 4:00 PM**

In-person at Autumn Manor Community Room; Washburn, Wisconsin 54891

OR

Join Zoom Meeting

<https://zoom.us/j/96158802709?pwd=V2hwSkNycW01Smx4a2pSTG5Genh1Zz09>

Meeting ID: 961 5880 2709

Passcode: 362635

One tap mobile: 1-312-626-6799

1. Call to order/roll call
2. Announcements
3. Consent agenda
 - 3a. July meeting minutes
 - 3b. Vacancy report
 - 3c. July HA funds
 - 3d. July bank account summary and check details
 - 3e. June financials for HUD and Voucher; July financials for RD, 90, and Cable (July financials for HUD and Voucher are not yet available.)
 - 3f. Executive Director report
 - 3g. Housing Authority accomplishments
4. Open Public Discussion
5. Old business
 - 5a. Washburn Housing Authority Commissioner position – discussion
 - 5b. Updated Admissions and Continued Occupancy Policy (ACOP) and Admin 8 Plan - discussion
6. New business
 - 6a. Northwest Wisconsin Workforce Investment Board (NWWIB) Connecting Lives through Internet and Community Knowledge (CLICK) program financial support request – discussion

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information must be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

Fax: (202) 690-7442; or
Email: program.intake@usda.gov

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- 6b. HUD Public Hearing – Annual Plan – discussion
- 6c. HUD Audit – discussion and approval
- 6d. Employee insurance package (life, health, vision, short and long-term disability, and HSA contribution) for 2027 – discussion and approval
- 6e. ED Evaluation packets given to ED & staff on 9/1/2026 – return by 9/15/2026
- 7. Recommendation of items for next meeting
 - 7a. Employee insurance package (life, health, short and long-term disability, and HSA contribution) for 2027 - approval
 - 7b. All budgets presented with last year's budgets – discussion (for October approval)
 - 7c. Rent changes (including HUD resolution for flat rent) – approval
 - 7d. Annual Plan – approval
 - 7e. Strategic Plan quarterly review - discussion
- 8. Date of next meeting August 26, 2026
- 9. Adjournment

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